



Common Job Positions for the Work and Travel Program

(*This list is to provide examples of some of the possible job positions that U.S. employers might be hiring for this year. This list is based on positions that employers hired for in the past. Positions that appear here may not be offered this year and the actual descriptions may be different for each employer.)

1. **Lift Operator**- This job is outdoors. The candidate must be able to work in all weather conditions. The lift operator will be trained to load and unload guests safely. Snow removal with hand tools is also part of the job. A jacket is provided; the employee must have winter boots, shell pants, hat and gloves. Skiing ability is not a job requirement.
2. **Restaurant Cashier**- This position is indoors. Duties include identifying items purchased and taking cash or credit cards and processing transaction in a fast paced environment. Strong English skills are normally required.
3. **Snow Makers**— This position is outdoors. Normally work at night. Must be able to ski to get to snow making machines. Responsible for correctly operating snow making machines on the ski slopes as instructed by managers.
4. **Ski Instructors/Snowboard Instructors**- Outdoor position. Responsible for instructing lessons to guests regarding how to snowboard or ski. Strong English and skiing/snowboarding skills are important. Many companies hire instructors for children or “beginners”, so official instructing experience is not always necessary. Many companies will certify students, so certification also is not always necessary.
5. **Village Services Utility Worker** - This position is outdoors. The candidate must be able to work in all weather conditions. Duties include snow removal with hand tools, trash pickup and parking cars. A jacket is provided; the employee must have winter boots, shell pants, hat and gloves.
6. **Ticket Checker**-This position is outdoors. To greet each guest waiting to board the lift and check their tickets for validity, to ensure a safe and orderly lift line maze and to provide added value to each skiers experience through friendly and courteous service.
7. **Ski Repair Shop**- Indoor position. Communicate with the guests to identify their wants or needs for equipment. Perform maintenance on skis and snowboards. Possibly perform retail sales for the company. Strong English skills are generally required.
8. **Life Guards**-- American Red Cross states definition of lifeguard as the ensuring the safety of facility patrons by preventing and responding to emergencies, keeping the pool area clean, recording chemical readings and providing an enjoyable facility.
9. **Ticket Sales**—Indoor position. Work a cash register, process credit cards in a fast paced environment and sell lift tickets to the clients. Strong English skills are generally required.
10. **Waiters**— Indoor position. Take food orders from guests and deliver the food to the guests tables with the help of servers. Clear dishes as guests eat. Must be friendly and outgoing. English is important to be able to communicate with the guests and with workers in the kitchen.
11. **Servers**- Indoor position. Exact duties are slightly different with each restaurant, but generally servers are responsible for communicating with the kitchen staff, which tables

food is to be taken to. Then the server coordinates with the waiter and carries the food to the desired table.

12. **Bussers**- Indoor position. Exact duties are slightly different with each restaurant, but generally bussers are responsible for removing dirty dishes when the guests have left. Then cleaning the tables and setting the tables for the new guests.
13. **Line Cook**- This position is indoors. Previous cooking experience is often required. Duties include prepping and cooking meals in a fast paced environment.
14. **Dishwashers**- This position is indoors. Wash, sanitize, and store properly all dishes, pots, pans, and kitchen equipment used in for food preparation and service.
15. **Restaurant Utility Worker**-This position is indoors. Duties include bussing tables and miscellaneous kitchen duties.
16. **Laundry**-Indoor position. Responsible for the cleaning of linens, towels, and blankets used by hotel guests with washing machines. May include the laundry for guests as well. Normally lower levels of English are acceptable and while not glamorous, allows students the opportunity to live in the U.S.
17. **Housekeeping**-Indoor position. Responsible for cleaning rooms used by hotel guests. Normally this includes changing bed sheets, vacuuming rooms, cleaning bathrooms and organizing guests items. Normally lower levels of English are acceptable and while not glamorous, allows students the opportunity to live in the U.S.
18. **Culinary**- Normally internships for 12 months. These positions are normally for students who want experience working in a kitchen at a 4 star restaurant. Previous experience is generally required. Language is normally not very important.
19. **Valet drivers**- This position is outdoors. Greeting clients at a restaurant or hotel and being responsible for parking the cars for the guests. Then bringing the car back for the guest when they are ready to leave. May require brief cleaning responsibilities and will require a valid drivers license. (It is not difficult to get a valid U.S. drivers license, but it will be necessary to have an international drivers license or a valid license from the participant's home country.) Strong English required.
20. **Cashier**- This position is indoors. Duties include identifying items purchased and taking cash or credit cards and processing transactions. Strong English skills are normally required.
21. **Bell Boy**- Indoor/Outdoor position- Typically a bell boy greets arriving clients at hotels and transports luggage from the cars of guests to the guests' rooms. Intermediate English normally required.
22. **Front Desk**- Indoor position. Responsible for greeting guests and checking them into their rooms. As well as answering phones, creating reservations for guests, and answering questions for guests. Strong English skills required.
23. **Hostess**- Indoor position in restaurants. Greet guests, assign them tables and show them to their tables, sometimes under pressure during the busy hours of the day. Strong English skills required.
24. **Ride Attendant**-Indoor/Outdoor position in Theme parks. Must learn the ride that you would be working on first to understand how it runs. Most of the time would be spent greeting guests, helping them on to the rides and possibly explaining briefly safety issues of the ride to them. Strong English skills are generally required.